

Loan Recipient's Letterhead

Please remove these notes prior to transmittal.

The Plan of Operation must be approved/accepted prior to approval of the facilities plan.

A certification letter may be submitted in lieu of a Plan of Operation when the project does not involve treatment, i.e., collection system extension/rehabilitation, etc.

Date

Technical Reviewer

State Revolving Fund Loan Program
L & C Tower, 8th Floor
401 Church Street
Nashville, TN 37243

RE: Certification of Plan of Operations
City/UD/Authority (County County), Tennessee
CWSRF No. abcd-efg, Project Description

Dear Mr./Ms. Technical Reviewer:

In lieu of a Plan of Operations, the City/UD/Authority certifies the following:

1. The City/UD/Authority has trained operations and maintenance personnel, including a chief operator, that are currently on staff, and that the personnel will receive training on an as-needed basis.
2. City/UD/Authority has adequate equipment and supplies, and personnel are trained concerning necessary records and record keeping.
3. City/UD/Authority has a written Operations and Maintenance Manual that describes their process control procedures, safety program, emergency operating plan, and maintenance management program.
4. City/UD/Authority has sufficient funding for operation and maintenance activities over the twenty-year life of the loan for this project.

Sincerely,

Signature, Title

cc: Consulting Engineer